

Swyx your business.



# SWYX MEETING - PERFECT TEAMWORK

## EASY WEB CONFERENCING

With Swyx Meeting you can start your online meeting directly from the browser without downloading any additional software. For a smooth cooperation all relevant functions are available to internal and external participants.

### ALL FUNCTIONS FOR MORE TEAMWORK

Whether video conferencing, chat, screen sharing or document sharing - with Swyx Meeting all doors are open to you. The individual functions are user-friendly and self-explanatory designed so that you can get started easily. Up to 25 internal or external Participants, including the moderator, can attend a Meeting.

The moderator is always the organizer and has special authorizations such as starting a meeting, inviting guest participants and sharing screens.



You can obtain further information from your authorized Swyx specialist dealer or at [www.swyx.com](http://www.swyx.com)



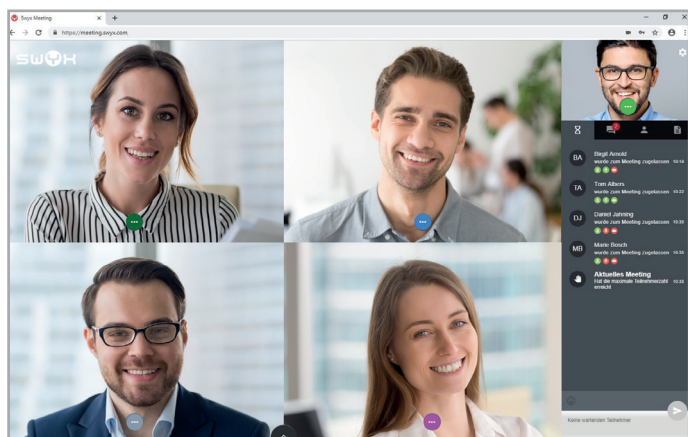
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# COLLABORATE EASY AND EFFECTIVE

## VIRTUAL CONFERENCE ROOM FOR EMPLOYEES AND CUSTOMERS

The meetings take place in a virtual meeting room with an upstream waiting room. Here, users can enter a name before the conference begins, optionally take a profile photo and test microphone, audio and camera settings. The organizer can use the waiting room to manage guests or to send messages to all participants in advance. For example, when the meeting is delayed.



## VIDEO CONFERENCES IN BEST QUALITY

As soon as the first guest is accepted and attends the meeting, the meeting room is activated, and participants can talk to each other, communicate via video, send messages and exchange information. During the meeting, all participants have access to the group chat feature. Here you also have the ability to upload files and share them with all participants. In addition, all participants can also start a private chat with any other guest or with the host.

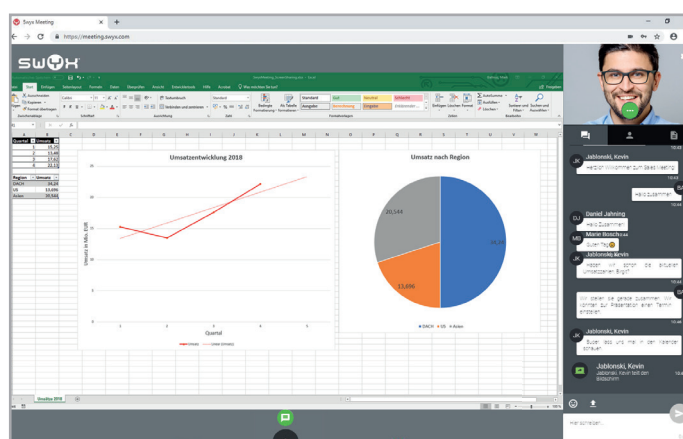


## Everything at a glance:

- Fast and easy conferencing inside and outside your organisation with Swyx Meeting
- Web-RTC-based without additional software installation
- Participation of internal and external guests
- Video and voice communication for up to 25 participants (incl. host)
- Invitation and login via link and meeting ID
- Dial-in by telephone
- Waiting room function with active access control for the moderator
- Group chat and private chat for all participants
- Easy sharing of screen content and documents
- Use with mobile devices in the browser - no app installation necessary
- Recording of Meetings
- Video broadcasting

## PERFECTLY INTEGRATED INTO YOUR TELEPHONE SYSTEM

Due to the seamless integration into the Swyx!t! Windows client you can access Swyx Meeting during a telephone call and start a web conference with additional functions at lightning speed.



## SYSTEM REQUIREMENTS

Web-browser Chrome, Firefox, Safari, Microsoft Edge (Chromium)